

## **JOB DESCRIPTION – SWIM COACH**

### General Function

Under the direction of the Aquatic Director, the Swim Coach helps manage the swim team in accordance with the rules and regulations set forth by the YMCA of the USA as well as the pool rules at the Montachusett Regional YMCA. The coach must have an understanding of the roles of the Aquatic Committee as well as an understanding of the aquatic program offered at the YMCA.

### Certifications: Qualifications

The coach must have current CPR, First Aid, and Swimming Coach Certification and/ or Competitive Swimming experience at the College level. The Aquatic Director may require further certifications as deemed necessary at any given time. These certifications must be completed within a reasonable amount of time as determined by the Aquatic Director.

### Responsibilities

The responsibilities of the swim coach will be as follows:

Lead swimmers through skill mastery and swim practices

Ensure that swimmers under coaches' care are not left unsupervised. All substitutes must be approved by the Aquatic Director.

Notify swimmers of any potential risk factors and protect them from potential dangers.

Be aware of any/all medical conditions of all swimmers on team.

Ensure fair practice and swim meet experiences.

Know and understand emergency procedures.

Be on deck before swimmers enter water. Swimmers are not to be left unsupervised during practice or at any swim meet.

The coach must set up swim meets and work with parents committee in securing volunteers to run meets.

Coach must supervise entire swim meet, including warm-ups, practice dives, events, etc, ensuring the safety of the swimmers.

The coach is responsible for ensuring that there are sufficient supplies and equipment to conduct swim meets.

The coach will make sure all equipment used during practice and/or swim meets are stored properly following the events.

- The coach is responsible for coordinating times for swim practices and swim meets with the Aquatic Director that will not conflict with member services.
- The coach will assume responsibility of the events and swimmers during the periods proceeding and immediately following each practice or meet.
- The following records must be available to the coach or person responsible for the supervision of the team:

Waiver of Release and Liability

Medical History

Doctor's permission – upon first signup for the team

Swim Team Information Form

#### End Result

This position carries with it the primary responsibility of the YMCA offering to the community, a competitive swim program for ages 6 to 18years of age. The final goal is to aid swimmers in mastering strokes, setting and achieving goals, practicing good sportsmanship, developing confidence, and teaching the core values of caring, honesty, respect and responsibility through the mission of the YMCA by developing Spirit, Mind and Body.

I have read and fully understand the responsibilities of swim team coach as required by the Montachusett YMCA